

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes  
Board Meeting  
Friday, May 19<sup>th</sup>, 2017**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:05 a.m., on Friday, May 19<sup>th</sup>, 2017 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

**Attendees:**           **Board Members:**  
Eric Hansen, Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Eric Reiners  
Christine Thompson

**Absent**                   Tiffany Zindel, Vice-Chairperson

**Other Guests:**  
Andrew Brossart, WCTID Financial Advisor  
Mark Hurst, WCTID Accountant  
Scott Lipps, District 62 State Representative  
Rusty Schuermann, WCTID Legal Counsel  
Stefan Spinosa, ODOT District 8  
Dan Corey, Warren County Engineer's Office  
Dave Mick, Warren County Engineer's Office  
Greg Rush, Warren County Engineer's Office

Heather Arling, William Blair  
Joe Bassil, HDR  
Greg Brown, DLZ  
Joe Espelage, CT Consultants  
Dan Furgason, Geotechnology  
Steve Hartke, City of Mason  
Betty Hull, Rasor Marketing  
Wess Kroll, Deerfield Township  
Ralph Norman, LJB, Inc.  
Jeff Pietch, Carpenter Marty  
Anne Rahall, TEC Engineering  
Stephanie Roberts, HDR

Steve Shadix, Stantec  
Joe Vogel, WSP  
Dave Wormald, AECOM  
Mark Zara, Woolpert

## **B. Approval of Minutes:**

Motion made by Ms. Christine Thompson seconded by Mr. Neil Tunison to approve the minutes of the April 28<sup>th</sup>, 2017 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **C. WCTID Program of Projects:**

Mr. Dan Corey and Mr. Dave Mick reported to the Board the following updates:

### **SB Entrance Ramp – WAR IR 71 0.00 (PID 104844)**

- AECOM has submitted a scope and fee for designing the project through construction document phase.

### **Innovation Way Extension (Duke Blvd to Socialville-Fosters)**

- Construction ~ 50% complete – completion date by contract – October 31<sup>st</sup>, 2017.

### **Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)**

- Final plans submitted and under review. ROW negotiations continue.

### **Mason-Montgomery Road Widening**

- Bids opened and we are recommending awarding the contract to John R. Jurgensen.

### **Western Row Road Interchange Improvements – Phase 1 (PID 95120)**

- Construction ~ 80% complete – completion date by contract – December 29<sup>th</sup>, 2017.
  - Projected substantially completed by September 1<sup>st</sup>, 2017.

### **Western Row Road Interchange Improvements – Phase 2 (PID 93964)**

- Preconstruction meeting was held on May 18<sup>th</sup>, 2017.

### **Greentree/Union Road Intersection Improvements**

- Construction ~ 30% complete – completion date by contract – August 31<sup>st</sup>, 2017.

### **Innovation Way Widening**

- Construction ~ 15% complete - completion date by contract – October 31<sup>st</sup>, 2017.

### **SR73/SR741 Intersection Improvements**

- Bids opened and we are recommending awarding the contract to Milcon Concrete Company from Troy, OH.

## **D. Financial Report**

Mr. Mark Hurst presented the April 2017 *Monthly Financial Report* to the Board. The *Monthly Financial Reports* detailed both monthly and year-to-date cash activities for all funds of the WCTID. More specifically, the *Monthly Financial Report* detailed that as of April 30<sup>th</sup>, 2017 the General Fund had an ending fund balance of \$752,444.82 and the WCTID as a whole had an ending fund balance of \$29,294,031.27. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted, Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **E. New Business**

1. Resolution Number 2017-27, A Resolution Amendment of Fund Budgets for Calendar Year 2017. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2017-28, A Resolution Authorizing Fund Level Transfers. Ms. Christine Thompson made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2017-29, A Resolution Approving and Authorizing Consultant Contract for the I-71 SB Entrance Ramp from Mason-Montgomery Road (aka HAM/WAR-IR 71-19.40/0.00 (PID 104844)) Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2017-30, A Resolution Approving and Authorizing Construction Contract for the Mason-Montgomery Road Widening Project. Ms. Christine Thompson made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

5. Resolution Number 2017-31, A Resolution Approving and Authorizing Construction Contract for the WAR SR 73/SR 741 5.88/15.67 (ODOT PID 95318) Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution Number 2017-32, A Resolution approving amendment of Intergovernmental Agreement designing new projects and funding with the Warren County Board of Commissioners. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Resolution Number 2017-33, A Resolution Approving and Authorizing Consultant Contract for the Fields-Ertel and I-71 Interchange – Access Management Study. Ms. Christine Thompson made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **F. Public Comments**

1. District 62 State Representative Scott Lipps spoke about House Bill 128.
2. Mr. Eric Hansen asked that everyone introduce themselves.

#### **G. Upcoming Meeting Schedule**

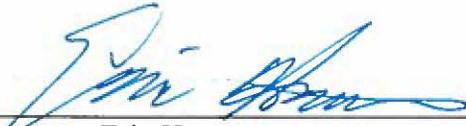
Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, June 23<sup>rd</sup>, 2017 at 9:00 a.m. at the Warren County Engineer’s Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036.

#### **H. Adjournment**

Motion made by Ms. Christine Thompson and seconded by Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:36 a.m.

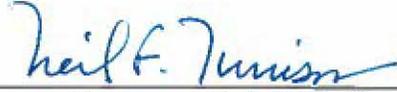
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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 23<sup>rd</sup> day of June 2017.



Chairperson, Eric Hansen  
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Neil Tunison

Seconded by: Eric Reiners